



GARISSA UNIVERSITY
OFFICE OF THE REGISTRAR
ACADEMIC & STUDENT AFFAIRS

FROM: Registrar ASA

DATE: 17th November 2023

TO: Students in Session

REF: GaU/R-ASA/STDS/2023/18

SUBJECT: COURSE REGISTRATION FOR SEP-DEC 2023 SEMESTER

Pursuant to clause 1.4 of the Common Rules and Regulations for Examinations (Sep 2019), each student is required to **complete Semester and Course registration** for September-December 2023 semester by **Friday 24th November 2023**.

Students must ensure they register for all the courses they have been offered for the semester. The courses must be listed on the exam card downloaded from the student portal. No student will be allowed to sit for the exam of a course that is not listed on the exam card.

A list of registered students will be released on **Monday 27th November 2023**. The released list will serve as the list of candidates registered for end of semester examinations.

Students have until **Friday 30th November 2023** to **clear fees** and download the examination card.

Students should contact the following ICT officers if they are unable to register for courses: Suleiman Abdullahi (0798538172) and Abdikadir Ali (0791534268).

Regards,

A handwritten signature in blue ink, appearing to read 'Aden'.

Dr Aden Ali Abdi

Ag REGISTRAR, ACADEMIC & STUDENT AFFAIRS

Copy:

- Vice Chancellor
- Deputy Vice Chancellor ASA
- Deputy Vice Chancellor FAP
- Registrar AP; Dean of Students; Finance Officer
- Deans of Schools / Institutes
- Heads of Academic Departments
- Heads of Examinations, Admissions and Programmes, ICT